

REPUBLIC OF CAMEROON
Peace-Work-Fatherland

MINISTRY OF YOUTH AFFAIRS
AND CIVIC EDUCATION

MINISTER'S CABINET



REPUBLIQUE DU CAMEROUN
Paix -Travail -Patrie

MINISTERE DE LA JEUNESSE
ET DE L'EDUCATION CIVIQUE

CABINET DU MINISTRE

CALL FOR APPLICATIONS N° **004-2025** /CA/MINJEC/CAB OF THE **4 MARS 2025** FOR THE
RECRUITMENT OF TWENTY-EIGHT (28) SPECIALIZED CONSULTANTS, TO ENSURE THE
SUPPORT OF THE YOUNG BENEFICIARIES AND THE IMPLEMENTATION STAKEHOLDERS OF
THE THREE-YEAR SPECIAL YOUTH PLAN (TYSYP).-

I. BACKGROUND OF THE CALL

As part of the implementation and reinforcement of the support system for young beneficiaries of the Three-Year Special Youth Plan (TYSYP) and in view of ensuring the performance and sustainability of their businesses created within this plan, the Minister of Youth Affairs and Civic Education is launching a Call for Applications for the recruitment of thirty-two (32) Specialized Consultants to support young beneficiaries and those involved in the implementation of the TYSYP.

II. PURPOSE OF THE CALL

The purpose of this Call for Applications is to recruit twenty-eight (28) Specialized Consultants, who will be deployed in the ten (10) Regions, to provide support to the young beneficiaries of the Three-Year Special Youth Plan and build the capacities of the actors involved in the implementation of the Plan, for a period of 12 months. The period of the assignment will be specified in the contract.

III. DESCRIPTION OF THE MISSIONS OF THE SPECIALIZED CONSULTANT

The Specialized Consultant's mission is, on the one hand, to support young entrepreneurs, primarily in the value chain, in second-generation agro-pastoral production Pioneer Villages and in economic "clusters", as well as innovative Junior Enterprises or "Start-ups" made up of young creative people or inventors from national competitions, vocational training center incubators, university institutions and other youth support structures under the responsibility of other ministries. On the other hand, he will also support the stakeholders responsible of the implementation of the TYSYP in their efforts to nurture projects at local level, and build their capacities to this end.

To this end, he will be responsible for:

- the support to Heads of the Multifunctional Youth Empowerment Centers (MYEC), the Volunteer Mentors and the Consulting Offices, in charge of accompanying young people within the framework of the TYSYP, in carrying out their missions;
- the monitoring of support activities carried out by MYEC Heads, Volunteer Mentors and Consulting Offices;

- the strengthening of the capacities of MYEC Heads in terms of economic analysis of value chains or activities to be developed, and in any other areas deemed necessary;
- the support to youths in drawing up and implementing their business plans, in line with the guidelines set out in the TYSYP procedures manual;
- the contribution to strengthening the entrepreneurial, managerial and technical capacities of the young people mobilized, by taking part in the Moral, Civic and Entrepreneurial Rearmament (REAMORCE) and socio-economic integration activities of the young people mobilized;
- the support to financed youths in drawing up their business, disbursement and reimbursement plans;
- the support to youths launching and developing the activities of the businesses they have created;
- the support to the financed youths in their integration process into the ecosystem of their respective fields of activity;
- the contribution to the monitoring of the activities of the financed youths and the reimbursement of loans;
- the reporting on activities in his or her area of responsibility;
- the consolidation of monthly reports from Regional Delegates and Volunteer Mentors, for their transmission to the Department of Youth Economic Empowerment;
- the monitoring and collection of information on the performance of youth businesses, to feed into the monitoring and evaluation system for projects financed under the TYSYP.

IV. DESIRED PROFILES

The Specialized Consultant must:

- be a holder of a Bachelor's Degree or its equivalent in any one of the following fields: Rural Economics, Management/Management, Development Economics, Entrepreneurship, Project Management, Accounting, Marketing, Banking and Finance;
 - have proven experience of at least one (01) year in supporting entrepreneurs in one of the areas covered by the TYSYP;
 - possess practical experience in monitoring/coaching producer/entrepreneur organizations in income-generating activities;
 - have practical knowledge and experience of small business management;
 - have a satisfactory mastery of basic computer software (Word, Excel, PowerPoint);
 - ensure regular presence in the region of deployment
- In addition, the Consultant must be able to:
- plan and prepare the services to be provided by identifying the problem to be solved or the process to be improved, researching the causes and solutions, drawing up a schedule or drafting a service contract or specifications;
 - develop, carry out or implement the service in accordance with the established schedule or specifications;
 - monitor or check the suitability of the solution implemented, in the perspective of solving the problem or improving the process, on the basis of performance indicators;

- act, adjust and react to correct and improve the implemented solution, then standardize the solution;
- work under pressure and in hard-to-reach locations.

N.B: Knowing how to drive a motorcycle and holding a category A driving license would be assets.

V. SELECTION MODALITIES

Candidates will be selected after file analysis, on the basis of the following criteria;

- character;
- number of years of professional experience;
- level of qualification;
- professional qualities and skills.

VI. COMPENSATION OF THE SPECIALIZED CONSULTANTS

For the fulfillment of their missions, the Specialized Consultants will receive fees, as well as transport and communication allowances, up to a maximum amount defined in their respective contracts.

In addition, at the end of their service, the Specialized Consultants will each receive an attestation duly signed by the Minister of Youth Affairs and Civic Education.

VII. CONSTITUTION OF THE APPLICATION FILE

The application file shall include the following documents:

- a duly completed application form, which can be downloaded from the National Youth Observatory's website at www.onjcameroun.cm or obtained from the MINJEC's Mail Service, located in the administrative center or in the Regional Delegation of Youth Affairs and Civic Education;
- a copy of the candidate's highest diploma, or any other document attesting the candidate's competence;
- a letter of motivation duly signed by the candidate;
- a detailed Curriculum Vitae (CV);
- a residence certificate duly signed by the relevant administrative or municipal authority;
- any formal proof justifying the information contained in the CV;
- a certificate of non-conviction.

VIII. SUBMISSION OF APPLICATION FILES

Application files shall be submitted latest by Friday, April 15th, 2024 at 3:30 p.m.:

- in electronic format to the following e-mail address: fogajeune@gmail.com;
- in physical form, in a sealed envelope to the Mail Service of the Ministry of Youth Affairs and Civic Education or to the Regional Delegations of Youth and Civic Education.

These applications should be marked:

“FOR THE RECRUITMENT OF TWENTY-EIGHT (28) SPECIALIZED CONSULTANTS TO SUPPORT YOUNG BENEFICIARIES AND THOSE INVOLVED IN IMPLEMENTING THE THREE-YEAR SPECIAL YOUTH PLAN (TYSYP).”

For further information, candidates should contact the National Coordination of the (FOGAJEUNE) of the Ministry of Youth Affairs and Civic Education or the deconcentrated Services of the ministry.

NB: Civil servants and government employees working for the Ministry of Youth Affairs and Civic Education are not concerned by this call for applications. Applications from women and young “success stories” are highly encouraged.

Done in Yaoundé, **4 MARS 2025**

**THE MINISTER OF YOUTH
AFFAIRS AND CIVIC EDUCATION**



Moumouma Foutso